

Continuity Plan



ORIM, Health & Safety Unit

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Agenda



Executive Order

Importance of Continuity

Continuity Plan Elements

Continuity Plan Aids

DGS Timeline

Executive Order

Executive Order S-04-06

Released by Governor Schwarzenegger in 2006.

Tasked the Office of Emergency Services to distribute a Continuity of Operations/Continuity of Government plan and guidelines to be provided to state and local agencies in order to assist them in ensuring the continuity of government.

Importance of Continuity

Ensures the continuity of government and ensuring the provision of essential services to the public during and after a disruption.

Possible Disruptions:

- Fire
- Earthquake
- Chemical Spills
- Protests
- IT Threats

Continuity Plan Elements

A viable Continuity Plan consists of ten (10) elements

1. Functions (Essential)
2. Continuity Facilities
3. Continuity Communications
4. Orders of Succession
5. Delegation of Authority
6. Essential Records Management
7. Human Resources
8. Test, Training, & Exercise
9. Devolution of Control & Directions
10. Reconstitution Operations

Continuity Plan Aids

Cal OES has provided two (2) main aids to assist with the maintenance or developing process of a continuity plan

- Continuity Plan Evaluation Checklist
- Continuity Plan Worksheets

Department of General Services 2019 Business Continuity Planning Timeline

